



*This application does not in any way discriminate against applicants on the basis of race, creed, religion, national origin, age, disability, marital status, sex or pregnancy. No information on this application will be used in any discriminatory manner.*

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Other Names Used: \_\_\_\_\_

Street Address: \_\_\_\_\_ City, ST: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Are you a Tribal Member? \_\_\_\_\_

Highest Level of Education:

High School: Name \_\_\_\_\_ Location \_\_\_\_\_ Graduate  YES  NO

University: Name \_\_\_\_\_ Location \_\_\_\_\_ Graduate  YES  NO

Other: Name \_\_\_\_\_ Location \_\_\_\_\_ Graduate  YES  NO

Current Occupation: \_\_\_\_\_ Retired  YES  NO

Do you speak any languages besides English? (If yes, what language(s)) \_\_\_\_\_

Do you have any of the following certifications?

CPR Date: \_\_\_\_\_

Pediatric CPR Date: \_\_\_\_\_

First Aid Date: \_\_\_\_\_

Lifeguard Date: \_\_\_\_\_

**Emergency Contact:**

Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Previous Occupations:**

Name of Organization: \_\_\_\_\_ Job Title: \_\_\_\_\_

Reference: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of Organization: \_\_\_\_\_ Job Title: \_\_\_\_\_

Reference: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of Organization: \_\_\_\_\_ Job Title: \_\_\_\_\_

Reference: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Volunteer Experience & Interests:**

How did you learn about our volunteer opportunities? \_\_\_\_\_

**Current Availability:**

\_\_\_\_: \_\_\_\_ to \_\_\_\_: \_\_\_\_ Monday                      \_\_\_\_: \_\_\_\_ to \_\_\_\_: \_\_\_\_ Thursday

\_\_\_\_: \_\_\_\_ to \_\_\_\_: \_\_\_\_ Tuesday                      \_\_\_\_: \_\_\_\_ to \_\_\_\_: \_\_\_\_ Friday

\_\_\_\_: \_\_\_\_ to \_\_\_\_: \_\_\_\_ Wednesday                      Holidays: \_\_\_\_\_

Please list any previous volunteer experience: \_\_\_\_\_

\_\_\_\_\_

Why do you want to volunteer with the Boys & Girls Club?: \_\_\_\_\_

\_\_\_\_\_

What do you hope to gain from volunteering with the Boys & Girls Club? \_\_\_\_\_

\_\_\_\_\_

In which areas of volunteering would you like to be involved?

- |   |  |
|---|--|
| <input type="checkbox"/> Academic Tutoring        | <input type="checkbox"/> Mentoring Programs          |
| <input type="checkbox"/> Administrative Work      | <input type="checkbox"/> Multicultural Awareness     |
| <input type="checkbox"/> Arts & Crafts Activities | <input type="checkbox"/> Specific Club (Your Choice) |
| <input type="checkbox"/> Athletic Activities      | <input type="checkbox"/> STEM Activities             |
| <input type="checkbox"/> Fundraising Programs     | <input type="checkbox"/> Tech Room Activities        |

Do you have any special skills or qualifications that you would like to share with us? \_\_\_\_\_

\_\_\_\_\_

Are you willing to work at Ronan, Polson or both? \_\_\_\_\_

**Applicant Agreement:**

I understand that by signing this volunteer application, I am authorizing the Boys & Girls Club of the Flathead Reservation and Lake County (BGC) to investigate all statements in this application and to secure any necessary information from my references. I hereby release the references and BGC from any and all liability arising from their giving or receiving information about my references of qualifications.

I also understand that by signing this application, I am consenting to a background check. I understand that my being able to volunteer at the BGC is contingent upon a satisfactory fulfillment of these obligations.

I also understand that the Boys & Girls Club has the right to modify its policies and will give me notice of any changes. I also understand that BGC retains the right to terminate my volunteer status at any time for any reason.

I hereby acknowledge that I have read and understood the preceding statements.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

## BACKGROUND VERIFICATION AUTHORIZATION

### APPLICANT—PLEASE COMPLETE THE SECTION BELOW & SIGN

(Only Human Resources sees the information below - it is not made available to hiring supervisors or others in the organization. If you are not selected for the position, this form is shredded and not retained in our files.)

Name (please print): \_\_\_\_\_  
Last
First
Middle

Maiden or alias Names: \_\_\_\_\_ Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Note: The above information is required for identification purposes only, and is in no manner used as qualifications for employment.

Please list address and dates for the past 7 years:

Current \_\_\_\_\_

Previous \_\_\_\_\_

Previous \_\_\_\_\_

Previous \_\_\_\_\_

Previous \_\_\_\_\_

I hereby authorize Boys & Girls Club of the Flathead Reservation and Lake County to make an independent investigation of my background, references, character, past employment, education, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained in my application and/or obtain any other information which may determine my qualifications for volunteering.

I release the club and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regard to the information obtained from any and all of the above referenced sources.

I understand that any offer of volunteering is contingent on a satisfactory background investigation. I also understand that prior to the submission of fingerprints to DOJ/CRISS, I will be supplied with a copy of Volunteer Background Verification Authorization form to review and sign. I understand that signed forms are kept in my file for 5 years or the length of volunteering, whichever is longer.

I certify that the following is my true and complete legal name and all information contained herein is true and correct to the best of my knowledge.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Daily Club Schedule

Ronan	Polson
3:30 Club Member Arrival	3:15 Club Member Arrival
3:30 - 3:50 Snack Time	3:15 - 3:45 Snack Time
3:50 - 4:15 Group Activity	3:50 - 4:30 Group Activity
4:20 - 5:00 Power Hour -Homework/Programs	4:30 - 5:00 Power Hour-Homework/Programs
5:00 - 5:30 Dinner	5:00 - 5:30 Dinner
5:30 - 6:15 Activity Time 2	5:30 - 6:15 Activity Time 2
6:15 - 7:00 Activity Time 3	6:15 - 7:00 Activity Time 3
7:00 Closing	7:00 Closing

**\*\*For both clubs, the summer schedule is Monday – Friday, 8AM – 6PM (closed July 4<sup>th</sup>)**

### Boys & Girls Club Programs

#### **Power Hour (Monday – Thursday) – School Year**

Power Hour is an interactive after-school homework assistance program for all Club Members.

- K - 2nd Grade: Volunteers work one-on-one or with small groups of 2 - 4 members to listen to them read or to help them complete their math homework.
- 3rd Grade: Volunteers work one-on-one with members to complete reading or math homework.
- 4th Grade: Volunteers with one-on-one with members to complete math assignments and improve writing skills
- 5th - 9th Grade: Volunteers work one-on-one or with small groups of 2 - 4 members to help with writing skills, mathematics, science and social studies.

#### **Smart Moves (10-Week Program) – Spring -Summer**

Smart Moves addresses how to live healthy lifestyles. In particular, it teaches youth to say “no” to alcohol and drugs, especially prescription drugs. Activities focus on honing youth’s decision-making and critical-thinking skills so that they won’t succumb to peer pressure. Volunteers can choose to work with K - 2nd graders, 3rd & 4th graders or 5th - 9th graders to assist staff members with program implementation.

#### **Healthy Habits (10-Week Program) – Spring - Summer**

Healthy Habits is a part of Triple Play: A Game Plan for the Mind, Body and Soul, sponsored by the Coca-Cola Company and the Anthem Foundation. The initiative seeks to improve the overall health of Club Members through emphasizing the importance of good nutrition, regular physical activity and positive relationships to increase well-being and life satisfaction. The three-tiered program caters to K - 2nd graders, 3rd & 4th graders and 5th - 9th graders. Volunteers may choose which age group they would like to work with while assisting staff with program implementation.

#### **TRAIL (Together Raising Awareness for Indian Life) Diabetes Prevention (12-Week Program) Fall - Spring**

Partnered with the National Congress of American Indians and Nike, Inc, the Boys & Girls Club seeks to reduce the onset of Type 2 Diabetes among tribal youth through a cohesive 12 - week program that consists of physical, educational and nutritional activities. The initiative also includes exercises that focus on improving self-esteem and becoming an active community member. Volunteers will chaperone field trips and assist staff with program development.

#### **SMART Girls (10-Week Empowerment Program) Fall**

SMART Girls is a small-group health, fitness, prevention/ education and self-esteem enhancement program designed to meet the developmental needs of girls in two age groups, 2nd - 4th grade and 5th - 8th grade. Through dynamic sessions, highly participatory activities, field trips and mentoring opportunities with adult women, Club girls explore their own and societal attitudes and values, as they build skills for eating right, staying physically fit, getting good healthcare and developing positive relationships with peers and adults. Volunteers may choose which age-group they would like to work with in assisting staff with program development.

#### **Passport to Manhood (14-Week Empowerment Program) – Fall**

Passport to Manhood explores specific aspects of manhood, such as ethics, wellness, employment and careers, diversity and self-esteem. Each Club participant receives his own “passport” to underscore the notion that he is on a personal journey of maturation and growth. Passport to Manhood represents a targeted effort to engage young men in discussions and highly interactive activities that reinforce positive behavior. Volunteers may choose whether they wish to work with the 2nd - 4th grade or the 5th - 8th grade groups when assisting staff with program implementation.

## Weekly Activity Clubs

### \*\*\*BGC Volunteer Leadership Opportunities\*\*\*

#### Art

Art Club gives students exposure and instruction in a variety of art mediums. Volunteers will help Club members age 6 and up enjoy learning new ways to express their creativity through a variety of mediums.

#### Drama Matters\*\*\*

Drama education builds self-confidence, sparks creativity and boosts academic achievement. Volunteers will lead the club while assisting Club Members memorize and act out scripts, design costumes and learn about improve in both Ronan and Polson.

#### STEM

The STEM (Science, Technology, Engineering and Math) Club engages Club Members in making learning science fun through interactive and hands-on activities. Volunteers will assist staff members with program implementation.

#### Lego Mindstorm Robotics\*\*\*

Legu kits are assembled, programmed and operated by teams of 2 - 4 members who are in 3rd grade and above. Volunteers will supervise Club Members as they work on their projects and hone their design, computer and teamwork skills. We are currently seeking volunteers to lead this club in both Ronan and Polson.

#### Music Matters\*\*\*

Music Club teaches members the basics and importance of music. Club Members will express their creativity through singing and learning to play the guitar, drums and recorder, among other instruments. Volunteers will lead program implementation in both Ronan and Polson.

#### Native American and Multicultural Appreciation\*\*\*

Club Members learn about the Confederated Salish, Kootenai and Pend D'Oreille tribes. They play stick game and other native games, listen to stories from elders in the community and learn the importance of Mother Earth and nature in order to enhance their connection to the tribal community. We are looking to expand this program to include exploration of many cultures. Volunteers will lead program implementation in both Ronan and Polson. We also welcome any suggestions from volunteers on how to enhance the program and incorporate more cultural studies into the club.

#### Photography

Photography club starts with the basics, members learn about focal points, exposure and lighting contrasts. Members in 5th grade and above enjoy field trips and use the Boys & Girls Club's digital cameras to capture meaningful moments. Volunteers will chaperone field trips and supervise Club Members as they learn to use their cameras. We are also seeking volunteers to implement Photography Club in Polson.

#### Sewing\*\*\*

Local volunteers have been facilitating Sreing Club, as memebers they learn how to sew and create fun and useful items, such as an apron. Volunteers will lead the club both in Polson and Ronan.